



**Haverling**  
LONDON BOROUGH

**Local Development Scheme (LDS)  
2015-2017**

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# 1. INTRODUCTION

## *Purpose of the LDS*

Local planning authorities are required to prepare and maintain a Local Development Scheme (LDS) under the Planning and Compulsory Purchase Act 2004.

The purpose of the LDS is to set out the plans and policy documents that will be prepared by the London Borough of Havering and a timetable for their delivery. This is the fifth LDS to be prepared by Havering. The first was published in 2005 and was subsequently reviewed in 2006, 2007 and 2010.

This LDS replaces the most recent Havering LDS (2010) and sets out:

- The planning policy documents that Havering have already prepared
- The planning policy documents that Havering intend to produce
- The subject matter and geographical area of each of the proposed documents
- The timetable for the preparation of the documents over the next three years
- The opportunities for the local community and stakeholders to be involved in preparing planning policies.

## *The plan making system*

### **Recent legislative changes**

There have been a number of changes to the legislation which governs the plan making process since the previous Havering LDS was published in 2010. These legislative changes also affect the terminology used in planning policy.

The Town and Country Planning (Local Planning) (England) Regulations came into force in 2012. These regulations govern the plan making process and consolidate and amend the previous Town and Country Planning (Local Development) (England) Regulations 2004 and subsequent amendments in order to take account of changes made by the Localism Act.

The Local Development Regulations 2004 introduced Local Development Frameworks (LDF), a suite of planning documents which collectively deliver the spatial planning objectives for the area. The new Local Planning Regulations 2012 replace LDFs with Local Plans. The National Planning Policy Framework (NPPF) and 2012 regulations introduced the new term 'local plan', which should be used to set out the future development of the local area. The 'Local Plan', consists only of Development Plan Documents (DPDs), the proposals map and saved Unitary Development Plan (UDP) policies. Previously, the LDF comprised all Local Development Documents including DPDs, Supplementary Planning Documents (SPDs) and procedural documents. The documents which comprise the Local Plan and the Mayor's London Plan come together to form the Development Plan for Havering.

### **Planning Policy**

In March 2012 the Government published its National Planning Policy Framework (NPPF) which sets out the planning policies for England and how these are expected to be applied. The framework has replaced previous national planning policy statements and guidance. Alongside the NPPF, new Planning Policy for Traveller Sites was published in 2012 which

sets out specific planning policies in relation to Local Plan making and determining planning applications.

A new London Plan was published in 2011. The London Plan is the statutory spatial development strategy for London and it forms part of the Development Plan for Havering. Revised Early Minor Alterations to the Plan were published in October 2013 and form part of the development plan.

Draft Further Alterations to the London Plan were published in January 2014 for consultation. The proposed Alterations were subject to Examination in September 2014. It is anticipated that the Alterations will be adopted as part of the London Plan in early 2015.

As set out above, Local Development Frameworks are now being replaced with Local Plans. LB Havering has made good progress in preparing its LDF, as set out in section 2. In future, local planning policy for Havering will comprise of the following documents:

- Local Plan (DPDs)
- Supplementary Planning Documents
- Statement of Community Involvement
- Authority Monitoring Report
- Community Infrastructure Levy

## 2. HAVERING'S PLANNING POLICY FRAMEWORK

### 2.1 *Progress to date*

LB Havering has made good progress in bringing forward a number of important policy documents which form Havering's Local Development Framework (LDF). This includes Development Plan Documents and Supplementary Planning Documents as listed below and set out in further detail in Appendix 1.

#### *DEVELOPMENT PLAN DOCUMENTS*

- Core Strategy (and Proposals Map) 2008
- Development Control Policies 2008
- Site Specific Allocations 2008
- Romford Area Action Plan 2008
- Joint Waste Development Plan 2012 (prepared jointly with LBs Barking and Dagenham, Newham and Redbridge who are members of the East London Waste Authority with Havering).

#### *SUPPLEMENTARY PLANNING DOCUMENTS*

- Shop Front Design 2013
- Planning Obligations 2013
- Landscaping 2011
- Heritage 2011
- Residential Extensions and Alterations 2011
- Residential Design 2010
- Designing Safer Places 2010
- Protecting and Enhancing the Borough's Biodiversity 2010
- Protection of Trees During Development 2009
- Sustainable Design and Construction 2009
- Hall Lane Policy Area 2009
- Emerson Park Policy Area 2009

#### *OTHER PLANNING DOCUMENTS*

- Statement of Community Involvement 2006
- Authorities Monitoring Report (AMR) 2012/13 (latest version)
- Conservation Area Character Appraisals and Management Plans for each of the Boroughs Conservation Areas.
- Romford Town Centre Pavement Cafes Local Development Order 2012
- Planning Advice Note: Proposals for Business and Employment within Industrial Areas (2013)

## **3. SCHEDULE OF PLANNING DOCUMENTS TO BE PREPARED BY LB HAVERING**

### ***3.1 Overview of documents to be produced***

LB Havering was one of the first local authorities to take its borough-wide planning policies through to adoption as part of its LDF (Local Development Framework). The Core Strategy, Development Control Policies, Proposals Map, and Site Specific Allocations were all adopted in 2008. As set out in section 2, Local Development Frameworks have now been replaced with Local Plans and since Havering's key LDF documents were adopted a new London Plan has been published (2011) and the Government have introduced the National Planning Policy Framework (2012) and specific planning policy advice for gypsies and travellers.

In the light of all of these changes the Council is now seeking to review the key LDF documents and prepare a new Local Plan (Refer to section 3.2 for further details on the emerging Local Plan). During preparation of the Local Plan the Council will consider which of Havering's SPDs need to be retained or reviewed, any reviews that are proposed will be reflected in future versions of the LDS. The intention is to reduce the amount of SPDs in line with Government guidance.

In addition to the review of the LDF and preparation of the Local Plan the Council is continuing to progress a number of other important policy documents which are detailed in section 3.2:

- Site Specific Allocations Local Plan
- Gypsy and Traveller Sites Local Plan
- Community Infrastructure Levy
- Statement of Community Involvement review

The Localism Act introduced Neighbourhood Plans that can be produced by designated community forums. The Council has not received any applications to create a community forum and is unaware of any local communities seeking to produce a neighbourhood plan.

An indicative timetable for all document preparation / review is set out in Appendix 3.2.

## 3.2 Document Schedules

### HAVERING LOCAL PLAN

**Subject and Scope:** The Local Plan will set out policies which guide how and where development should take place up to 2030/2031. The Local Plan is the primary basis for determining planning applications.

**Reason for preparation:** The key LDF documents were adopted in 2008 and now need to be reviewed in light of the new London Plan 2011, the new National Planning Policy Framework and new Planning Regulations.

**Status:** Development Plan Document

**Chain of Conformity:** Consistent with National Planning Policy (NPPF) and in general conformity with the London Plan

**Geographical Coverage:** Borough-wide

#### **Production Milestones:**

- Evidence Gathering: currently on-going
- Public consultation on issues and priorities (Regulation 18): Winter 2014/15
- Document preparation: Winter 2014/15 onwards
- Public consultation on Proposed Submission version (Regulation 19): Winter 2015/16
- Submission: Spring 2016
- Examination in Public: Summer 2016
- Formal Adoption: Autumn 2016

### HAVERING SITE SPECIFIC ALLOCATIONS LOCAL PLAN

**Subject and Scope:** This document will allocate specific development sites for particular uses.

**Reason for preparation:** The current Site Specific Allocations document was adopted in 2008 as part of the Local Development Framework and will need to be reviewed in light of the new London Plan 2011, the new National Planning Policy Framework and new Planning Regulations.

**Status:** Development Plan Document

**Chain of Conformity:** Consistent with National Planning Policy (NPPF) and in general conformity with the London Plan

**Geographical Coverage:** Borough-wide

#### **Production Milestones:**

- Evidence Gathering: currently on-going
- Public consultation on issues and priorities (Regulation 18): Winter 2015/16
- Document preparation: Winter 2016 onwards

- Public consultation on Proposed Submission version (Regulation 19): Summer 2016
- Submission: Autumn 2016
- Examination in Public: Winter 2016
- Formal Adoption: Spring 2017

## **GYPSY AND TRAVELLER SITES LOCAL PLAN**

**Subject and Scope:** This document will detail how the Council will make provision for sufficient additional pitches for Gypsies and Travellers during the plan period and will identify specific sites for gypsies and travellers.

**Reason for preparation:** To meet national planning policy requirements in relation to meeting the needs of Gypsies and Travellers.

**Status:** Development Plan Document

**Chain of Conformity:** National and regional planning policy and with the Core Strategy and Development Control Policies DPD and the Proposals Map 2008.

**Geographical Coverage:** Borough-wide

### **Production Milestones:**

- Call for Sites: Summer / Autumn 2010
- Issues and Options public consultation: Summer 2011
- Proposed Submission Version public consultation: Spring 2012
- Submission to Secretary of State: Winter 2012
- Examination in Public commences: Spring 2013
- Examination Suspended: Summer 2013
- Further Proposed Submission Version public consultation: late Winter 2014/2015
- Re Submission to Secretary of State: Spring 2015
- Examination to reconvene: Summer 2015
- Formal Adoption: Autumn 2015

## **COMMUNITY INFRASTRUCTURE LEVY**

**Subject and Scope:** The Havering Community Infrastructure Levy (CIL) will set the rates for developer contributions that the Council will charge on new developments towards the cost of infrastructure.

**Status:** Local Development Document

**Chain of Conformity:** National Planning Policy and Planning Regulations and the Mayoral Community Infrastructure Levy

**Geographical Coverage:** Borough-wide

### **Production Milestones:**

- Evidence gathering: 2013 onwards



- Document preparation: Summer / Autumn 2014
- Public consultation on Preliminary Draft Charging Schedule (PDCS): Winter 2014/15
- Public consultation on the Draft Charging Schedule (DCS): Spring 2015
- Submission to the Secretary of State: Summer / Autumn 2015
- Examination in Public: Autumn 2015
- Adoption: Winter 2015

## **STATEMENT OF COMMUNITY INVOLVEMENT**

**Subject and Scope:** To set out how the community and other stakeholders will be involved in the preparation of future planning policy documents such as the Local Plan and in decision regarding planning applications.

**Reason for preparation:** The Council adopted its current Statement of Community Involvement in 2006 and is now reviewing and updating this document.

**Status:** Local Development Document

**Chain of Conformity:** National Planning Policy and Planning Regulations

**Geographical Coverage:** Borough-wide and is relevant to organisations and people external to the borough.

### **Production Milestones:**

- Information gathering and scoping: Spring / Summer 2014
- Document preparation: Summer / Autumn 2014
- Public consultation on draft SCI: Autumn 2014
- Document amendment following consultation: Autumn / Winter 2014
- Adoption: Winter 2014/15

## 4. RISK ASSESSMENT

The main risk associated with the LDS programme will be deviation from the timetable which will delay the adoption the planning documents. The following potential risks have been identified:

- Continuity of funding and staffing in light of significant constraints on Havering's resources.
- Unplanned and unforeseen work arising which requires prompt attention from limited staff resources.
- Additional unforeseen evidence base requirements and the need for specialist information and expertise which is unavailable in-house requiring engagement of specialist external input at a time when resources are very constrained.
- Time required for consideration and decision making within the Council, with stakeholders and the public generally, particularly where there is considerable interest in policy areas.
- Events such as local and national elections.
- Changes to national or regional policy and planning guidance.
- Consultation fatigue, which may impact on stakeholder and community 'buy in'.
- Legal or other challenges such as intervention by the Secretary of State.

The Council will closely monitor progress on the work programme and seek to manage these risks in order to adhere to the timetable set out in this LDS.

## **5. MONITORING AND REVIEW**

The Localism Act 2011 requires local authorities to prepare and publish an Authority Monitoring Report containing information on the implementation of the Local Development Scheme and the extent to which the policies set out in the Local Development Framework or Local Plan are being achieved. This report was previously known as the Annual Monitoring Report and is published in January each year.

The Council will continue to prepare an Authorities Monitoring Report each year.

# APPENDICES

## APPENDIX I: ADOPTED DOCUMENTS AND REVIEW DATE

Document	Status	Description	Geographical Coverage	Chain of conformity/	Adoption date	Review
<b>Core Strategy</b>	Development Plan Document	Establishes the Council's vision, objectives and spatial strategy for the future development of the Borough and contains strategic policies.	Borough-wide	National Planning Policy, The London Plan and Havering's Sustainable Community Strategy	July 2008	Will be reviewed as part of the new Local Plan (see page 7 for more details)
<b>Development Control Policies</b>	Development Plan Document	Provides detailed guidance on the criteria against which planning applications will be determined.	Borough-wide	National Planning Policy, The London Plan and Havering's Sustainable Community Strategy	October 2008	Will be reviewed as part of the new Local Plan (see page 7 for details)
<b>Proposals Map</b>	Development Plan Documents	Provides a spatial representation of the policies in the Core Strategy and Development Control Policies DPDs	Borough-wide	National Planning Policy, The London Plan and Havering's Sustainable Community Strategy	October 2008	Will be reviewed as part of the new Local Plan (see page 7 for details)
<b>Site Specific Allocations</b>	Development Plan Document	Sets out the specific allocations for individual sites across the borough except for sites in Romford Town Centre which are identified in the Romford Area Action Plan and sites for waste management which are identified in the Joint Waste Development Plan Document.	Borough-wide	Core Strategy and Development Control Policies DPD and Proposals Map	July 2008	Will be reviewed and replaced by a new Site Specific Allocations Local Plan (see pages 7-8 for more details)
<b>Romford Area Action Plan</b>	Development Plan Document	Provides the planning framework for the future development and regeneration of Romford town centre up to	Romford Town Centre – as defined on the Proposals Map 2008.	Core Strategy and Development Control Policies DPD	October 2008	Will be reviewed as part of the new Local Plan and the Site Specific Allocations Local Plan (see page 7-8 for

		2020. It includes specific policies and site allocations relevant to Romford.				more details)
<b>Joint Waste Development Plan</b>	Development Plan Document	The Joint Waste DPD sets proposals and policies for sustainable waste management for the four East London Waste Authority boroughs.	London Borough of Havering and the adjoining Boroughs of Barking and Dagenham, Newham and Redbridge	Core Strategy and Development Control Policies DPD and the Proposals Map 2008.	February 2012	No review currently planned
<b>Statement of Community Involvement</b>	Local Development Document	Sets out how the community and other stakeholders will be involved in the preparation of future planning policy documents such as the Local Plan and in decision regarding planning applications.	Borough-wide		February 2006	2014 (see page 9 for more details)
<b>Shop Front Design</b>	Supplementary Planning Document	Provides guidance to businesses, developers and the public on shop front and signage schemes and key issues to be considered in developing an appropriate design.	Borough-wide	Core Strategy and Development Control Policies DPD and Romford Area Action Plan DPD.	June 2013	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Planning Obligations</b>	Supplementary Planning Document	Sets out the Council's approach to planning obligations and sets a 'standard charge' for new residential development to ensure that development contributes financially towards the provision of required infrastructure and services.	Borough-wide	Core Strategy and Development Control Policies DPD	February 2013	Will be replaced by the Havering Community Infrastructure Levy (see pages 8-9 for more details)
<b>Landscaping</b>	Supplementary Planning Document	Provides guidance on the implementation of those Core Strategy and Development Control policies which seek to promote and facilitate the creation of high quality landscapes as part of all developments and conserve and enhance the quality of Havering's landscape.	Borough-wide	Core Strategy and Development Control Policies DPD	July 2011	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Heritage</b>	Supplementary Planning	Seeks to ensure appropriate identification, protection,	Borough-wide	Core Strategy and Development	April 2011	No review currently planned. During preparation of the

	Document	enhancement and management of Havering's heritage assets by providing additional guidance on the implementation of those Core Strategy and Development Control policies relating to heritage.		Control Policies DPD		Local Plan, the Council will assess which SPDs need to be reviewed
<b>Residential Extensions and Alterations</b>	Supplementary Planning Document	Provides design guidance to ensure householder development is sympathetic to the existing property and the street scene and does not detrimentally affect the living conditions of neighbouring properties.	Borough-wide	Core Strategy and Development Control Policies DPD	March 2011	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Residential Design</b>	Supplementary Planning Document	Provides design guidance on the implementation of those Core Strategy and Development Control Policies relating to new residential development in order to improve the quality of new residential schemes.	Borough-wide	Core Strategy and Development Control Policies DPD	April 2010	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Designing Safer Places</b>	Supplementary Planning Document	Provides guidance on the implementation of Core Strategy and Development Control Policies setting out how crime prevention measures can be incorporated into a scheme from the start of the design process to create positive places where people are safe and feel safe.	Borough-wide	Core Strategy and Development Control Policies DPD	February 2010	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Protecting and Enhancing the Borough's Biodiversity</b>	Supplementary Planning Document	Provides guidance on how to protect and enhance existing biodiversity and seize opportunities for creating new biodiversity where opportunities arise particularly in new development proposals.	Borough-wide	Core Strategy and Development Control Policies DPD	May 2009	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Protection of Trees During Development</b>	Supplementary Planning Document	Providing guidance to ensure that the amenity and biodiversity value afforded by trees and woodland will be protected and	Borough-wide	Core Strategy and Development Control Policies DPD	April 2009	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to

		improved. In particular, it seeks to ensure that adequate measures are put in place when granting planning permission to protect trees during construction works.				be reviewed
<b>Sustainable Design and Construction</b>	Supplementary Planning Document	Provides further detail on the implementation of those Core Strategy and Development Control Policies focused on ensuring that new developments are built to a high standard of sustainable construction and design.	Borough-wide	Core Strategy and Development Control Policies DPD	April 2009	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Hall Lane Policy Area</b>	Supplementary Planning Document	Provides further detail on the implementation of Development Control Policy DC69 (Other Areas of Special Townscape or Landscape Character) which aims to maintain or enhance the special character of the Hall Lane Policy Area.	Hall Lane Policy Area as shown on the Proposals Map 2008.	Core Strategy and Development Control Policies DPD	February 2009	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Emerson Park Policy Area</b>	Supplementary Planning Document	Provides further detail on the implementation of Development Control Policy DC69 (Other Areas of Special Townscape or Landscape Character) which aims to maintain or enhance the special character of the Emerson Park Policy Area.	Emerson Park Policy Area as shown on the Proposals Map 2008.	Core Strategy and Development Control Policies DPD	February 2009	No review currently planned. During preparation of the Local Plan, the Council will assess which SPDs need to be reviewed
<b>Romford Town Centre Pavement Cafes</b>	Local Development Order	The LDO extends permitted development rights for the establishment of pavement cafes in specified areas where the lawful use of the premises is A3 and A4 subject to the conditions and the guidance set out in the LDO.	Romford Town Centre	Core Strategy and Development Control Policies DPD	January 2012	The Local Development Order expires in January 2015. There are no plans to renew the LDO.

## **APPENDIX II. GLOSSARY**

**Adoption** – The final confirmation of a Development Plan or Local Development Document status by a local planning authority.

**Authority Monitoring Report (AMR)** – The Localism Act 2011 requires local authorities to prepare and publish an Authority Monitoring Report containing information on the implementation of the Local Development Scheme (LDS) and the extent to which the policies set out in the Local Development Framework (LDF) or Local Plan documents are being achieved (previously known as Annual Monitoring Report).

**Conservation Area** – an area of special architectural or historic interest, the character or appearance of which is desirable to preserve or enhance.

**Community Infrastructure Levy (CIL)** – A new levy that allows local authorities in England and Wales to raise funds from developers undertaking new building projects in their area.

**Core Strategy** – A Development Plan Document setting out the spatial vision and strategic objectives of the planning framework for an area, having regard to the Community Strategy

**Development Plan** – A document setting out the local planning authority's policies and proposals for the development and use of land and buildings in the authority's area. This includes adopted Local Plans, neighbourhood plans and the London Plan.

**Development Plan Document** – Statutory documents within the Local Development Framework which are subject to specified consultation periods and are subject to independent examination.

**Evidence Base** – The information and data gathered by local authorities to justify the "soundness" of the policy approach set out in Local Development Documents, including physical, economic, and social characteristics of an area.

**Independent Examination** – The process by which a planning inspector may publicly examine a Local Plan before issuing a binding report.

**Inspectors Report** – A report issued by a planning inspector regarding the planning issues debated at the independent examination of a development plan or a planning inquiry.

**Local Development Framework (LDF)** – A 'folder' of documents, which includes all the local planning authority's Local Development Documents.

**Local Development Scheme (LDS)** – The local planning authorities scheduled plan for the preparation of Local Development Documents.

**Local Plan** – The plan for the future development of the local area, drawn up by the local planning authority in consultation with the community

**London Plan** – The Spatial Development Strategy prepared by the Greater London Authority (GLA) for the strategic planning of the Greater London area. The London Plan forms part of the Development Plan for the Borough.

**National Planning Policy Framework** – (replaces previous Planning Policy Statements and Planning Policy Guidance)



**Statement of Community Involvement** – The Statement of Community Involvement sets out the processes to be used by the local authority in involving the community and other stakeholders in the preparation, alteration and continuing review of all Local Development Documents and Development Control decisions.

**Supplementary Planning Documents (SPD)** – Documents which add further detail to the policies in the Local Plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. Supplementary Planning Documents are capable of being a material consideration in planning decisions but are not part of the Development Plan.